

# MINUTES

## TECHNICAL COORDINATING COMMITTEE

**Wednesday, May 16, 2012 – 12 Noon**

Salisbury City Hall  
217 South Main Street  
Salisbury, North Carolina 28146

### Members:

Joe Wilson  
Dan Peters  
Linda Dosse  
Jonathan Marshall  
Ed Muire  
  
Brett Abernathy  
Dan Mikkelson  
Marc Morgan  
Keith Deal  
Richard Smith  
Macon Sammons, Jr.

City of Concord  
Town of Granite Quarry  
NCDOT-TPB  
Cabarrus County  
Rowan County  
Town of Cleveland  
NCDOT Division 9  
City of Salisbury  
NCDOT- Division 10  
Town of Faith  
Town of Mount Pleasant  
Town of East Spencer

### Others:

Phil Conrad  
Tim Boland  
Connie Cunningham  
Rob Walter  
Susan Closner  
CRMPO Director  
NCDOT-Div 10  
CRMPO Staff  
Concord Airport  
Town of Granite  
Quarry

### Call to Order & Quorum

TCC Chairman Dan Peters called to order the May 16, 2012 meeting of the Cabarrus Rowan MPO TCC. Chairman Peters called the roll and determined that a quorum was met. Chairman Peters continued on by asking if there were any additions or corrections to the agenda. With there being none heard, Chairman Peters continued on to the next item of business.

### Approval of Minutes

Chairman Peters proceeded by asking for any comments or corrections to the minutes from the March 21, 2012 TCC meeting. With there being no corrections or comments heard, Mr. Jonathan Marshall made a motion to approve the minutes as presented and Mr. Richard Smith seconded the motion. The TCC followed with a unanimous vote to approve the minutes from the March 21, 2012 meeting.

### Draft Final Comprehensive Transportation Plan Index

MPO Director Phil Conrad reported that TCC members have spent the past few months working together on a Draft CTP Index to replace the current CRMPO Street Appendix. The Index Phil explained, will become the MPO's Street Appendix to coincide with the currently adopted CTP maps. Phil reported to TCC members that two public workshops were held, one in Salisbury and one in Concord, the week of April 16, 2012. These workshops were followed by a thirty day public comment period which will end today, May 16, 2012. Phil called TCC members attention to two comments that were received the night of the Salisbury meeting that had been included in their packets.

Mr. Joe Wilson and Mr. Ed Muire both questioned Ms. Linda Dosse as to how near completion is the Draft CTP Index. Ms. Dosse responded by informing TCC members that there was still a lot of work to be done on the Index. She explained that data was still needed from CRMPO members regarding their specific jurisdictions. TCC members responded by stating they were able to find some of the data Ms.

Dosse had requested on NCDOT's own GIS Department website and asked why she could not find the same data. Ms. Dosse also reported that problem statements must still be completed on all projects in the Long Range Transportation Plan (LRTP). After discussion by TCC members as to how frustrated they are with the process of completing the Index, Mr. Joe Wilson requested that Ms. Dosse "drive the project" and move the project to completion. Mr. Wilson requested that Ms. Dosse input all data that has been provided to her by every jurisdiction within the CRMPO to date, then send that compiled data to the CRMPO, so that member jurisdictions can see exactly what data is still needed. If the missing data is available to the member jurisdictions, they will fill in that data and return to Ms. Dosse. Ms. Dosse responded by stating that she has other projects that she is working on besides the CRMPO CTP Index and she will provide the requested information as her time allows.

Mr. Ed Muire pointed out that much of the data already gathered by the CRMPO is data that each jurisdiction already uses and that a lot of the remaining data is not that useful to the membership. With that said, Mr. Muire made a motion that TCC recommend that the CRMPO TAC consider adopting the CTP Index. Mr. Joe Wilson seconded the motion and TCC members voted unanimously to approve.

### **FY 2012-2018 MTIP Amendment #3**

Director Conrad informed TCC members that NCDOT is requesting various amendments to the MTIP's from MPO's all across North Carolina. Phil called members' attention to Attachment #4 in their packets which was a draft resolution modifying the MTIP on the following project numbers; 1) M-0451-Preliminary engineering for Statewide Landscape Plans for STIP construction projects, 2) W-5209 and W-5212-Division 9 and Division 10 Rumble Strips, Guardrails, Safety and Lighting Improvements. Phil continued by stating that NCDOT has already made these amendments to the STIP through Board of Transportation action.

After review, Mr. Dan Mikkelson informed TCC members that there is a special type of rumble strip that must be used on bike lanes. Dan requested that a cover letter be sent with any Amendment Endorsement asking that these types of rumble strips be used where appropriate.

With no further discussion, Mr. Dan Mikkelson made a motion to recommend that TAC consider endorsing Amendment #3 with a cover letter. Mr. Richard Smith followed with a second to the motion and TCC members voted unanimously to approve.

### **Reports / MPO Business**

- Local Reports - MPO/TPB/NCDOT Division 9 & 10 – Mr. Brett Abernathy with NCDOT Division 9 presented and reviewed a handout on the Rowan County projects. Mr. Marc Morgan, NCDOT Division 10 provided TCC members with a spreadsheet as well, of Division 10 projects.
- 2010 Census Boundary Update – Phil called TCC members' attention to a copy of a letter in their packets from Ms. Terry Arellano, NCDOT-Systems Planning Group regarding the 2010 Census Boundaries. Phil pointed out the letter was in regard to the "smoothing out" process that NCDOT has determined will be optional for MPO's.

Phil continued by calling attention to a copy of a letter sent to the Chairman of the CRMPO TAC by Ms. Linda Dosse also included in their packets. Ms. Dosse explained that the letter was sent to inform the TAC about the approved "smoothing" process if the CRMPO so desires to use this method to update their new boundaries. Ms. Dosse informed TCC members that the MPO has a choice whether or not they want to "smooth" their new boundaries. Linda reported that she will need to be

informed of the TAC's decision as to what method they use to determine their new boundary so that she can complete boundary maps. She also reported that the process must be completed by December 31, 2012 and that a letter from the CRMPO TAC Chairman will be needed to verify that these processes have been coordinated and that the TAC is in agreement. Phil then asked what Linda needed at the meeting for her to proceed. Linda requested that a motion be made to endorse a process. At that time, Mr. Joe Wilson made a motion to recommend that the CRMPO TAC not use the "smoothing" process to determine the CRMPO boundary. Mr. Ed Muire seconded the motion and all members except for Mr. Dan Mikkelson voted to approve the motion. Mr. Mikkelson voted in opposition.

- Draft Limited English Proficiency (LEP) Plan – Phil Conrad called members' attention to a Draft CRMPO Title VI Limited English Proficiency Plan included in their packets. Phil explained that as a result of a desk audit conducted by NCDOT, it was determined by NCDOT that the CRMPO needed this document to fully comply with the Title VI requirements.
- Federal Certification Review – (June 13 & 14, 2012) Phil reported to TCC members that the CRMPO Federal Certification Review will be held on June 13<sup>th</sup> and 14<sup>th</sup> at Concord City Hall.

#### **Information Items**

Concord Express, Salisbury Transit, Rowan Express, East Rowan Express, Cabarrus Links and the RIDER Transit Ridership Information - Phil called the TCC members' attention to the ridership information included in their packets.

Phil also called members' attention to a map in their packets for the New 8 hour Ozone Standard Non-Attainment Boundary.

#### **Adjournment**

With no other business to consider, the May 16, 2012 meeting of the CRMPO TCC was adjourned with a motion made by Mr. Joe Wilson and seconded by Mr. Keith Deal. The next meeting will be June 20, 2012.